

# VIRGINIA WESLEYAN UNIVERSITY

## Application for Approval as Transient Student

Name (Last, First, MI)	Address/VWU Box Number	Date
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I request approval, prior to registration, to take the course(s) listed below at the following institution:

Institution	Term: <input type="radio"/> Fall <input type="radio"/> January Term <input type="radio"/> Spring <input type="radio"/> Summer	From	To
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Office of the Registrar Only

Dept/Course #	Course Title	Hrs	VWU Equivalent	Sem Hrs	G E

**Note: You may not have the minimum number of credits for your major if you take a course that is less than 4 credits.**

Check if receiving VA benefits.

**INSTRUCTIONS**

1. Complete the Application for Approval as a Transient Student and obtain your advisor's signature. Bring the application to the Registrar's Office. Written approval from the registrar will be mailed to you and is required prior to registering at another college.
2. It is your responsibility to have a transcript of work taken at another college sent to the Registrar's Office at Virginia Wesleyan immediately upon completion of the coursework.
3. **Send transcript to:**

**OFFICE OF THE REGISTRAR  
VIRGINIA WESLEYAN UNIVERSITY  
5817 WESLEYAN DRIVE  
VIRGINIA BEACH, VA 23455**

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Advisor's Signature

\_\_\_\_\_  
Director of Study Away

**PLEASE NOTE**

1. Transfer credits will be accepted for grades of "C" (2.0) and above for previously approved courses and will apply toward your degree requirements. Neither the grade nor the quality points will appear on your VWU transcript. Therefore, your grade point average will not be affected.
2. Up to one semester hour per week of enrollment is allowed. (Summer enrollment - maximum of 12 credits.)
3. Coursework taken as a transient student will not fulfill writing course or senior integrative experience requirements but may fulfill other general education requirements.
4. This approval is void under any of the following conditions:
  - A. Failure to indicate to the Office of Finance & Administration your intention to return to Virginia Wesleyan for the next semester.
  - B. Receipt of incomplete grade at the end of the current semester.
  - C. Placement on academic probation, suspension or dismissal at the end of the current semester

- Approved
- Not approved as your last 32 semester hours must be taken at VWU to meet the residency requirement.
- Not approved due to low GPA, missing prerequisite, other

\_\_\_\_\_  
Signature of Registrar / Associate Registrar

\_\_\_\_\_  
Date